

No. 6-4(Store)/2021/AMC-AC/ 492  
OFFICE OF THE DIRECTOR  
CENTRAL DRUGS LABORATORY,  
GOVERNMENT OF INDIA  
MIN. OF HEALTH & FAMILY WELFARE  
3, KYD STREET, KOLKATA-16


Kolkata Dated the 16.07.2021

**NOTICE INVITING QUOTATION**

The Director-in Charge, Central Drugs Laboratory, Kolkata invites quotation from the Interested and OEM Authorized Service Provider for Annual Maintenance Contract (AMC) of Variable Refrigerant Flow (VRF) Air Conditioning System at Central Drugs Laboratory, Kolkata .

**For detailed Notice. please visit <http://www.cdsc.gov.in>**

The detailed terms & condition of quotation for AMC of Variable Refrigerant Flow (VRF) Air Conditioning System is available on the above website. Filled in quotation, accepting the stipulated terms & condition may be dropped in tender box available at the wing of Jr. Administrative Officer, Central Drugs Laboratory, Kolkata. Due date of opening of quotation is on the same day i.e. on or before 3.30 P.M of 09.08.2021.

  
Dr. Anjan Pal 16/7/2021  
SSO (Microbiology)  
For Director  
Central Drugs Laboratory

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Quotation is hereby invited from the Interested and OEM Authorized Service Provider for Annual Maintenance Contract (AMC) of Variable Refrigerant Flow (VRF) Air Conditioning System at Central Drugs Laboratory, Kolkata .

Schedule of Maintenance Work	Quantity
<b>Annual Maintenance Contract for Variable Refrigerant Flow (VRF) Air Conditioning System ; Make : LG and Voltas</b>	
<b>Details of AC Machine are as follows :-</b>	
<b>1.8 Ton VRF Type Cassette Unit AC Machine ( Make : LG)</b>	<b>13 Nos.</b>
<b>1.8 Ton VRF Type Cassette Unit AC Machine ( Make : Voltas)</b>	<b>12 Nos.</b>

**N.B:** Applicable Taxes and duties if any, which may be levied by the Government, should be shown separately.

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3, KYD STREET, KOLKATA-16

Telephone 2229-9380 ( Director )  
2229 -9021 ( Office)

Kolkata, Dated.. 16, 07, 2021


**NOTICE FOR CALL OF QUOTATION**

Sealed quotation is hereby invited from Original Equipment Manufacturer (OEM) Authorized Service Providers for providing AMC of VRF Type A.C. Machine of Central Drugs Laboratory, Kolkata for the period of one (1) year under the following terms and condition. The sealed quotation will be received up to 3 PM on 09.08.2021 and the quotation will be opened on the same day at 3.30PM in presence of interested quotationer.

**Terms & condition:**

1. The interested quotationer should submit their sealed quotation at Quotation Box of this laboratory within the specified time schedule. The laboratory will not entertain for delay in submission of quotation or delay in submission by post.
2. Quoted rate should be all inclusive and nothing extra over the quoted rate will be paid under any circumstance. However applicable Taxes/GST should be shown separately.
3. The quotationer should inspect the working site of this laboratory for physical verification before submission of their quotation/tender to ascertain the condition of various machineries, volume of work and replacement of spare parts if any at initial stage. Nothing will be entertained afterwards in connection with the above matter.
4. The Quotationer should provide Original Equipment Manufacturers Authorization Certificate for Variable Refrigerant Flow (VRF) Air Conditioning System, without which the Quotationer would not be considered qualified.
5. The quotation should remain valid for a period of 60 (sixty) days from the date of opening of the tender/ quotation.
6. The Director-in-Charge, CDL, Kolkata reserves the right to reject the quotation at any stage without showing any reason and similarly also reserves the right to cancel the AMC order at any stage without showing any reason.
7. The quoted rate should be all inclusive and nothing will be paid extra for transportation, loading, un-loading and fixing in position at Central Drugs Laboratory, Kolkata.
8. Quantity / Number of Air Conditioner Machinery, stipulated in the Schedule may deviate within the deviation limit of plus/minus ten [(10) or (-) (10%)] percent.
9. The person duly authorized by the successful quotationer will be allowed to take up the AMC maintenance job from time to time at Central Drugs Laboratory, Kolkata on any working day throughout the year of contract on production of valid letter of authorization.
10. No "Way Bill" in connection with supply and to provide Spare Parts of A.C. Machinery thereof will be issued from Central Drugs Laboratory, Kolkata.

11. That on successful completion of Half-Yearly (i.e. six months) AMC maintenance service period of all the A.C. Machinery of the Laboratory, the Quotationer should submit bill in duplicate along with mandate form to release half yearly e-payment through Pay & Accounts Office, Ministry of Health & Family Welfare, Kolkata.
12. The Quotationer should clearly quote their rates for both in figures and in words (taxes and duties etc should be shown separately). Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the quotation. In case there is any error between the amount specified in figures and words, the lower of the two will be taken for consideration.
13. The contract will remain in force for a period of one year from the date of award of work whichever is later. However, the Contract Agreement may be extended for another one year twice (i.e. up to period of three years in total) subject to satisfactory performance of the firm / agency / contractor. In case, the contract is extended for another year, one more overhauling service to be provided along with refilling of cooling gas, oiling, greasing, repairing and replacement of spare parts if any by the contractor to upkeep the machineries without any additional cost.
14. The Annual Maintenance Contract including one time overhauling and at least 04 (four) times servicing in a year. However, the service provider/contractor will remain liable to attend for providing service within 24 hours in case of any breakdown.
15. Proportionate recovery will be made in case of bad performance or any complain received from any wing of the laboratory for non attending service timely or fail to provide the required service to any or all of machineries.

  
(Dr. Anjan Pal) 16/7/2024  
SSO (Microbiology)  
For Director  
Central Drugs Laboratory